



Victory Elementary PTO
Deposit Notice

Your Name: _____ Phone: _____

Committee: _____

Event: _____

Date Submitted: _____

Total Deposit: \$ _____

Specific description of the deposit (e.g.: payments for yearbooks; basket sponsorships):

Complete the following information for your deposit. Attach a separate sheet if more space is needed. For each denomination of cash, specify both the number of bills/coins and \$ amount:

Cash		Checks		
\$100 x _____ = \$		Check Number	Received From:	Check Amount
\$50 x _____ = \$				
\$20 x _____ = \$				
\$10 x _____ = \$				
\$5 x _____ = \$				
\$1 x _____ = \$				
\$.25 x _____ = \$				
\$.10 x _____ = \$				
\$.05 x _____ = \$				
\$.01 x _____ = \$				
Total Cash \$		Total Number of Checks:	Total Checks \$	

For Treasurer's Use Only

Accepted by _____ Date _____
 (PTO Treasurer)

# of Deposit slips:	Dated:	Total Deposit:	Logged
Account allocation:			